



City of Lemon Grove
Community Advisory Commission

MINUTES

Tuesday, January 11, 2022, 6:00 p.m.
Lemon Grove Community Center
3146 School Lane, Lemon Grove, CA

1. Call to Order – City Manager Lydia Romero called the meeting to order at 6:00pm
2. Pledge of Allegiance – Ad hoc commission member Jessyka Heredia led the pledge of allegiance.
3. Introductions of Commissioners and City Staff

All Commission Members made self-introductions

City staff present introduced themselves to the Commission Members.

4. Appointment of Chair and Vice Chair

City Manager Lydia Romero led the discussion on the nomination of the Chair. Commissioner Heredia nominated Commissioner Bass to be Chair; Commissioner Pratts seconded the nomination. Commissioner Bass was unanimously approved by the member 5-0 to be the Chair.

Chair Bass led the discussion for nomination of the Vice Chair. Chair Bass nominated Commissioner Pratts to be Vice Chair. Commissioner Heredia seconded the nomination. Commissioner Pratts was unanimously approved by the member 5-0 to be the Vice Chair.

5. Set permanent meeting day and time

Chair Bass led the discussion for setting the permanent regular meeting dates. Chair Bass made a motion to set the permanent regular meetings to be on the second Tuesday of each month at 6pm. Commissioner Heredia seconded the motion. The vote to approve was unanimous 5-0.

6. Overview of Work plan and Timeline

City Manager Romero led the discussion on the Overview of the formation of the Commission and the focus of their involvement with the review of the FY2022-23 Budget. Interim Administrative Services Director Greek discussed the timeline for the Budget process highlighting the touch points for the commission.

Chair Bass and Vice Chair Pratts posed questions regarding both the Brown Act and Sales Tax.

City Manager Romero reviewed materials provided to the Commission members and asked that they review them prior to the next regularly scheduled meeting. The documents are as follows:

- Glossary of Financial Management Terms
- Understanding the Basics of Municipal Revenues in California
- A Primer on California City Revenues
- City of Lemon Grove FY2021-22 Budget

Chair Bass requested a generic email account be set-up for the commission. City Manager Romero agreed that it was appropriate and one would be set up for them.

7. Public Comment - There were no members of the public present and consequently there was no public comment.

8. Adjournment – Chair Bass adjourned the meeting at 7:05pm